

INDIVIDUAL CABINET MEMBER DECISION-MAKING

RECORD OF DECISION

PART A

DETAILS OF REPORT <i>(Officers to complete this section prior to issuing to cabinet member)</i>	
Title of report	Gateway 1 procurement strategy approval and gateway 2 contract award approval revenues and benefit processing resiliency service
Decision-maker	Cabinet Member For Finance, Resources and Community Safety
Earliest date when decision can be taken	23 October 2013
Key decision – Yes/No?	Yes
Date published on forward plan	October 2013
Date sent to cabinet member	15 October 2013
Recommendation	<ol style="list-style-type: none"> 1. That the cabinet member for finance, resources and community safety formalises his prior agreement to approve and enter into negotiations with a single supplier through the Lambeth Council framework agreement for the provision of a revenues and benefits processing resiliency service. 2. That the cabinet member for finance, resources and community safety approves the award of the revenues and benefits processing resiliency service contract to Capita with effect from 7 October 2013. 3. That the cabinet member for finance, resources and community safety approves the council entering into an access agreement with Lambeth Council in order to facilitate access to the Lambeth Council framework agreement referred to in recommendation 1.
ORIGINATING AUTHOR'S DETAILS <i>(Officers to complete this section prior to issuing to cabinet member)</i>	
Lead officer	Dominic Cain – Assistant Director of Revenues and Benefits & FTSS

ORIGINATING AUTHOR'S DETAILS

(Officers to complete this section prior to issuing to cabinet member)

Report author

Fiona Ives – Senior Project Manager

Contact Number

020 7525 0115

PART B

(Cabinet member to complete this section)

DECISION(S)

I agree the recommendations set out in the report

REASONS FOR DECISION

As set out in the report.

**ALTERNATIVE OPTIONS
CONSIDERED**

Cessing resilience service. This is not viable currently for the reasons set out in the report.

REPRESENTATIONS RECEIVED

None.

ADDITIONAL ADVICE RECEIVED

None. I have been briefed on the contents of the report prior to its publication.

ANY INTERESTS DECLARED

Note: If the decision-maker has a disclosable pecuniary interest in the matter the report must be referred to the full cabinet for decision.

Where a cabinet member may discharge a function alone and becomes aware of a disclosable pecuniary interest in a matter being dealt with or to be dealt with by her/him, the cabinet member must notify the monitoring officer of the interest within 28 days and must not take any steps or further steps in the matter.

If a member is unsure as to whether an interest is a disclosable pecuniary interest they should contact the governance team for advice.

None

DECLARATION

I approve/~~reject the recommendations set out in the report.~~*

or

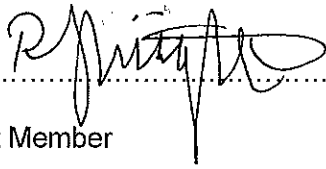
I ~~approved an alternative course of action set out in Part B.~~*

or

I ~~have referred this matter to the Full Cabinet for decision.~~*

(* - Please delete as appropriate)

Signed.....



Dated.....

28 October 2013

Cabinet Member

Please return completed hard copy of the form to Ian Millichap, Constitutional Team, 160 Tooley Street, P O BOX 64529, London, SE1P 5LX – tel: 020 7525 7225 fax: 020 7525 7284.

Seeking advice

You should seek advice from the relevant officer on a number of occasions:

- (a) If you wish to consider alternative options
- (b) If you are considering rejecting the proposals

Otherwise it is at your discretion when you should seek further advice and you should do so when you consider it appropriate.

